

MINUTES
Regular Council Meeting – Rural Municipality of York
Oct 14, 2025, 7:30pm Tuesday,

Mayor Barb Vessey
Councilor Lyndon Doiron
Councilor Darryl Lewis
Councilor Gordon Vessey
Councilor Mark Ashley

Absent:
Councilor Kurt Jay

Chief Administrative Officer Natalie Lewis

1. CALL TO ORDER 7:45 pm by Mayor Barb Vessey

2. APPROVAL OF THE AGENDA

Moved by Councilor Vessey and seconded by Councilor Lewis

***THAT* the Agenda be approved.**

APPROVAL OF THE MINUTES

Moved by Councilor Doiron and seconded by Councilor Lewis

***That* the Minutes were approved**

2025-10-14-1

CARRIED UNANIMOUSLY

2.1. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 96 of the Municipalities Act A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality, or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: None

3.0 Financial Reports

3.1-The March 2025 audit -requested documents from BDO have been sent. Received the first invoice for 6656.78. There will be a final invoice once the audit is completed.

3.2 WCB- Received an invoice for 485.13

3.3 Canada Community Building Fund-CCBF-Sent the Change of Scope form to PEI Infrastructure Secretariat office for review.

3.4 The North Shore Fire dues are not paid. Working on setting them up as a vendor in Quick Books. This will eliminate the need for payment by cheque.

3.5 Reviewed the duties of the CAO. The CAO has been working on records management with files that past CAO had. The files were not organized in any manner. The years were all together and none of them were in the filing cabinet. The CAO has organized files in the file cabinet in the office.

3.6 Discussed the firing range and issues regarding the insurance for the firing range. At this time is was decided to close the firing range.

3.7-Discussed the Procedural bylaw 2019-4 section 25.5 about council members missing the council meetings. Also discussed the need to have more council members.

2025-10-14-2

CARRIED UNANIMOUSLY

4. Ongoing Business:

4.1. The CCBF Project was discussed as to progress we are at receiving funding for updates to the hall. The Change of Scope form was sent to have the application that was submitted in 2019 approved. In the Change of Scope form it is requesting funding to replace the wheelchair ramp at the front door and repair the pavement at the front and back door of the hall.

It was discussed about the Remembrance Day Service at North Shore Community Centre. The CAO will order the wreath from the Legion. The Mayor and CAO will go to the ceremony and lay the wreath. Other council members are welcome to go to the ceremony. The names of who will attending need to sent along so we can be included in the program for the ceremony.

2025-10-14-3

CARRIED UNANIMOUSLY

5. Next Meeting and Adjournment:

Next regular council meeting to be held at 7:30 pm Nov 11th, 2025

Motion to adjourn

That the regular council meeting held on Tuesday, Oct 14th, 2025 be adjourned at 9:00pm

Moved by Councilor Darryl Lewis, seconded by Councilor Lyndon Doiron

2025-10-14-4

CARRIED UNANIMOUSLY

SIGNED: Barb Vessey, Mayor

DATE: Oct 11 , 2025

SIGNED: Natalie Lewis, CAO

DATE: Oct 11, 2025