
MINUTES
Regular Council Meeting – Rural Municipality of York
Jan 13, 7:30pm Tuesday,

Mayor Barb Vessey
Councilor Lyndon Doiron
Councilor Darryl Lewis
Councilor Gordon Vessey
Councilor Mark Ashley

Chief Administrative Officer Natalie Lewis

1. **CALL TO ORDER:** 730 pm by Mayor Barb Vessey
2. **APPROVAL OF THE AGENDA**

Moved by Councilor Lewis and seconded by Councilor Vessey

***THAT* the Agenda be approved.**

APPROVAL OF THE MINUTES

Moved by Councilor Doiron seconded by Councilor Vessey Ashley

***That* the Minutes were approved**

2026-01-13-1

CARRIED UNANIMOUSLY

2.1. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 96 of the Municipalities Act A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality, or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: None

3.0 Financial Reports

3.1-The 2025-2026 Audit document was signed off by Councilor Doiron and Councilor Ashley

3.2- Had the first reading of the Code of Conduct Bylaw

3.3 -Reviewed the duties conducted by the CAO. The CAO will be closing the old Quickbooks account. Now that 2025 T4's and CRA Summary has been submitted to CRA. There is no need for to have to have it opened. Showed the councilors how the software works and gave examples of how expenses are posted and sales are posted

3.4 -Reviewed the Bank accounts on line. Showed the showed the councilors how EFT payments are shown on the bank statement and how the CAO prints off the EFT pdf an attaches the pdf to the invoice for record management

2025-01-13-2

CARRIED UNANIMOUSLY

4. Ongoing Business:

4.1. Waiting to hear back from province for the CCBF Project funding. The Province has all the required documents for the funding.

2025-01-13-3

CARRIED UNANIMOUSLY

5. Next Meeting and Adjournment:

The next meeting will be on Tuesday, Feb 10th at 7:30 pm.

Motion to adjourn

Moved by Councilor Lewis, seconded by Councilor Doiron

2025-01-13-4

CARRIED UNANIMOUSLY

Barb Vessey
SIGNED: Barb Vessey, Mayor

Feb 10 - 2026
DATE: Feb 10th, 2026

Natalie Lewis
SIGNED: Natalie Lewis, CAO

Feb 10 - 2026
DATE: Feb 10th, 2026